

To receive a report on vehicle rental and consider any actions and associated expenditure

STC 1 – SA11 SYV:

STC 1 is currently unusable and not safe to operate due to the rear and side doors do not work correctly, they have been permanently shut.

Due to the department workload, this is not an ideal situation to be in, causing delays to the work and inefficiencies.

The cost to repair STC 1 is between £3,500 to £4,500 making this more than the vans current value of approx. £2,330.00 via We Buy Any Car, STC may get a bit more selling privately but whoever buys the vehicle will need to repair the doors.

A quote to hire a temporary van has been sought from a local supplier at £40 inc VAT per day (see attached Company A). A further quote was obtained from a National Company for a period of two months at £4,46, approx. £75 inc VAT per day (see attached Company B).

The temporary van may be required for approx 100 days (£4,000) while an alternative permanent van solution has been found, for Members consideration (investigation work currently taking place).

Insurance:

Saltash Town Council insurers confirmed it will be fine to add a hired van to Saltash Town Council's policy. The insurers will need the reg, make, model, and of course the date that the cover is required from.

There would be pro-rata charge to insure the hired vehicle. Without full vehicle details the insurance company are unsure how much that would be, but an educated guess is that providing it is similar to a Ford Transit the annual amount would be approx. £620 inc IPT, so the pro-rata amount per week would be approx. £12 (but be aware that the insurance company have a minimum transaction charge of £28 inc IPT so it would be at least that much).

Budget Code: 6205 PF Insurance

Budget Availability: £6,365.

Hire Conditions:

General wear and tear is acceptable, any panel damage or dents are caused by us, Saltash Town Council would need to cover the cost of the repair. This is a normal condition of renting a vehicle.

Budgets:

Budget Code: 6578 EMF Equipment and Vehicle Capital Works **(6578 is for the replacement of vehicles, however, it is highly likely that the available budget won't be sufficient)**

Budget Availability: £13,665

Budget Code: 6524 Vehicle Maintenance and Repair cost **(if a majority of 6524 is utilised for hire cost there will be little funds remaining to support the other Town Council vehicles for the rest of the year)**

Budget Availability: £6,116.

Next Steps:

Members are asked to consider:

1. Approving Company A temporary hire agreement at a cost of £40 inc VAT per day until a permanent solution is agreed and in place;
2. Delegating authority to the Service Delivery Manager to sign off the hire agreement on behalf of STC, ensure the vehicle is fully insured and road worthy;
3. Allocate the hire agreement cost to budget code 6578 EMF Equipment and Vehicle Capital Works;
4. Allocate the insurance cost to budget code 6205 PF Insurance;
5. Delegate to the Service Delivery Manager working with the Town Clerk to ascertain the best value for the sale of vehicle SA11 SYV and proceed with the process to avoid further depreciation.

**End of Report
Town Clerk/RFO**